**How to Open PDF documents in Microsoft Edge**

**Note:**You must have Adobe Reader to open and fill out the forms on your personal computer or laptop. ***Do not use your mobile phone or iPad.***

**Step 1:  How to check if you have Adobe Reader**

* Click on the Search bar at the bottom left of your screen and type ‘Adobe Reader’.



**Result**: A menu will appear with different tabs.

* Click on the ‘**Apps**’ tab to view the results.

**Note**: The Adobe Reader application will be displayed here if you have it installed already. If it does not appear, see below steps for how to install it.



* To install, [click here](http://get.adobe.com/reader/) to download a free version of Adobe Reader or any free PDF Reader.



**Note**: Two options may appear. See below to ensure you choose the correct one.

 Select ‘Download Acrobat Reader’.



**Step 2:**Open the Edge browser and click on the form.



You will receive the following message:

“*Please wait….  If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document.*”



**Step 3:**

* Copy the form link.



* Open Adobe Acrobat Reader or any PDF Reader.
* Click **File**, then select **Open**.



* Paste the PDF link under 'File Name'.



* Click **Open**.

 **Result**: The file will download and open in Acrobat Reader.